



Agence de Transfert  
de Technologie Financière,  
Luxembourg  
Société anonyme

Financial Technology  
Transfer Agency,  
Luxembourg  
Stock company

**Ref: JT/HL/2007.160**

**A unique opportunity to deepen your knowledge and understanding of international securities markets instruments !**

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Dear Madam,  
Dear Sir,

We are pleased to inform you that the Luxembourg Ministry of Finance will finance the multinational seminar "**ICMA Pre-Foundation Certificate**" in Luxembourg.

**10 participants** from the following invited countries will be selected to attend this seminar: Bosnia and Herzegovina, Bulgaria, China, Cyprus, Croatia, Czech Republic, Egypt, El Salvador, Estonia, Hungary, Kazakhstan, Latvia, Lithuania, Macedonia, Malta, Mongolia, Montenegro, Poland, Romania, Russia, Serbia, Slovakia, Slovenia, Tunisia, Turkey and Ukraine.

The **Financial Technology Transfer Agency** (ATTF – [www.attf.lu](http://www.attf.lu)) has been mandated by the Luxembourg Ministry of Finance to take care of the participation of the 10 selected participants in this Programme, organized by the **Institute for Training in Banking, Luxembourg** (IFBL – [www.ifbl.lu](http://www.ifbl.lu)) and the **International Capital Market Association** (ICMA – [www.icma-group.org](http://www.icma-group.org)).

The seminar will be held in Luxembourg **from 19 to 23 November 2007** and will be followed by an examination on **Monday 26 November 2007** (arrival date: Sunday 18 Nov, departure date: Monday 26 Nov afternoon or Tuesday 27 Nov). Successful candidates will be granted an ICMA/IFBL diploma. You will find herewith the relevant organisation sheet, programme and application form.

The selection of the 10 participants will be made by IFBL and ATTF according to the relevance of applicants' profile. The applicants should include **both central and commercial bankers**. The participants are requested to have **a good knowledge of English** as the whole seminar will be held in English with no translation and as the experts will use a technical wording.

ATTF Board of Directors has decided to ask for a contribution for the participation in this multinational seminar. This contribution amounts to 60 € excl. VAT per participant per working day (5 x 60 € = 300 € + 3% VAT) and will have to be paid at the **latest by 5 November 2007**. There will be no refund in case of cancellation.

The Luxembourg Ministry of Finance will cover the enrolment fees (training programme, documentation), the accommodation (full board during the seminar week, nights and breakfasts during the week-end and on the examination day) and the transportation within the framework of the programme (from and to the airport, to and from the closing dinner).

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The participants will have to pay their contribution (5 x 60 € = 300 € + 3% VAT) their flight tickets / lunches and dinners on arrival day and from Friday 23 Nov evening to departure day / telephone, internet, pay-TV, additional services in the hotel / the transportation for their personal needs.

The people interested in this programme are kindly requested to fill in the attached application form and send it back to **ATTF official contact in their country** (through which they received the present invitation) **by 5 October 2007**.

This seminar will be a unique opportunity for the participants to meet, exchange views and experience among themselves and with colleagues from Luxembourg-based banks. And for those who will get the ICMA Pre-Foundation Certificate, it will no doubt be a fantastic asset for their future career!

Yours Sincerely,



Hilda LUTGEN  
Project Manager



Josée THYÈS  
Administrative Director

Appendices:

- Organisation sheet & programme
- ATTF application form